## Step-by-Step Direction to Register for the Scotiabank Charity Challenge

- 1. You must first register for the Scotiabank Blue Nose Marathon (<u>www.bluenosemarathon.com</u>).
  - a. Make sure you have your Transaction ID number before moving on to the Charity Challenge
- 2. On the homepage of the Scotiabank Blue Nose Marathon website, on the right hand side of the page, below "Sponsors" and "FAQ" on the toolbar, click the graphic "Scotiabank Group Charity Challenge"
- 3. A new webpage will open
- 4. On the left hand side of the page, click "Sign Up" under New Fundraisers
  - a. If you have participated before, you can log-in using your previous username and password and will be prompted to update your information. You will still need your Transaction ID number from your 2013 Scotiabank Blue Nose Marathon registration.
- 5. You will now be prompted to choose a charity
  - a. Scroll down until you see Laing House and click the circle beside the name
  - b. At the bottom of the page click the red button "Next"
- 6. You are now on the Waiver page
  - a. Read the Waiver and click the box beside "I accept the waiver"
  - b. Click the red "Next" button on the ride side at the bottom of the page
- 7. You will now have the choice of:
  - a. Fundraising for Laing House on your own
    - i. This will prompt you directly into providing your personal information for registration.
  - b. Joining a Team
    - i. Click "Join a Team" and search for "Stigma Stompers"
    - ii. Click the circle beside "Stigma Stompers" which will appear on the right hand side of the page
    - iii. Click "Next" at the bottom of the page
  - c. Creating a Team
    - i. You and your friends, family and/or coworkers are welcome to form your own team for Laing House! Challenge others to start their own teams too!
- 8. Enter your personal registration information
  - a. This is the section where you will need to have your Transaction ID number from your Scotiabank Blue Nose Registration for 2013.
- 9. Once registered you can set a personal goal, upload pictures and write a brief description about you, why you are participating in the Charity Challenge, etc.